



Program Manager

National Offshore Wind Research and Development Consortium (NOWRDC)

Anticipated Start Date: Late June 2026

Location: Remote (US)

The National Offshore Wind Research and Development Consortium (NOWRDC) is a national nonprofit advancing innovation in offshore wind energy. We fund and support research that helps reduce costs, improve performance, and accelerate deployment of offshore wind in the United States.

We're looking for a Program Manager to join our small, collaborative team and help manage a growing portfolio of projects at the intersection of energy, technology, and policy. At NOWRDC, you'll have the opportunity to work at the forefront of offshore wind innovation, collaborate with leaders across industry and government, and contribute to projects that are shaping the future of the U.S. energy system.

You will also support NOWRDC's work with the Offshore Wind Innovation Hub (OWIH), a national incubator for early-stage companies. This includes helping coordinate program activities, mentor engagement, and cohort support.

This position requires a balance of program management, coordination, and communications skills to ensure effective implementation and long-term sustainability. This position will report to NOWRDC's Executive Director and Deputy Executive Director.

Key Responsibilities:

The Program Manager will advance offshore wind research and innovation by:

- Support competitive solicitations and proposal review processes.
- Manage a portfolio of grants from award through completion, tracking scopes, budgets, and milestones.
- Monitor project progress to ensure effective execution, budget accountability, and strong outcomes.
- Serve as a point of contact for project partners and stakeholders.
- Coordinate the OWIH mentor program, including mentor recruitment, matching, and engagement throughout the cohort.
- Implement systems to measure and communicate program results, using insights to improve program design and demonstrate impact to funders and stakeholders.
- Maintain strong engagement with offshore wind stakeholders, including industry, academia, national laboratories, government agencies, and NGOs.
- Coordinate administration and programming for monthly R&D Committee meetings and supporting quarterly Board of Directors meetings and other convenings.



- Represent NOWRDC at external meetings, conferences, and events (occasional travel of ~10% required).

Required qualifications:

- Strong written communication.
- Comfort engaging technical stakeholders.
- Problem-solving ability; resourcefulness, adaptability, and ability to work independently.
- Experience working with technical or policy-related information.
- Ability to communicate complex ideas clearly in writing and presentations.
- Personal organization and project management skills, with the ability to plan effectively, meet multiple deadlines simultaneously, and coordinate others' involvement within a dynamic and fast-paced setting.
- Flexible in assuming other duties as needed.
- Proficiency in Google Suite, Microsoft Office, Zoom, and Canva.

Preferred Skills, Knowledge and Abilities:

- Direct experience with offshore wind and familiarity with the industry ecosystem.
- A Bachelor's degree in engineering, environmental or marine sciences, economics, or related field. A relevant advanced degree is preferred.
- Demonstrated experience applying for and managing external grants.
- Excellent presentation, public speaking, and group facilitation skills.
- Strategic thinking skills with the ability to align day-to-day activities with long-term goals.

Benefits and Compensation:

\$90,000-\$110,000 annually, commensurate with experience. Initial appointment will be for 1 year, with the potential for extension. This is a full time, remote position. Benefits include health, retirement (including employer match), and paid time off. NOWRDC offers a flexible, remote work environment and prioritizes work-life balance.

To apply:

Please submit a brief cover letter and resume to careers@nationaloffshorewind.org. Applications will be reviewed on a continual basis as received with preference given to candidates who apply by June 1, 2026.

We are committed to building a diverse and inclusive organization and are most interested in finding the best candidate for the role. That person may come from a background less traditional to our field, and we welcome that. If you are excited about this opportunity, we strongly encourage you to apply — even if you do not meet every listed qualification. NOWRDC is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.